

**Port St. Joe Redevelopment Agency**  
Board of Directors  
Gulf County Welcome Center Conference Room  
150 Captain Fred's Place

**MEETING MINUTES**

December 13, 2012

10:00 AM

*The Mission of the Port St. Joe Redevelopment Agency is to serve the community by guiding redevelopment activities to create a vibrant downtown core and revitalized neighborhood, to improve quality of life, and to stimulate economic growth within the Agency's District.*

ATTENDANCE

Willie Ramsey	Chairman	(WR)	Present
Boyd Pickett	Vice Chair	(BP)	Present
Aaron Farnsley	Treasurer	(AF)	Present
Linda Gant	Director	(LG)	Absent
Clarence Monette	Director	(CM)	Present (arrived 10:27)
Marie Todd	Director	(MT)	Present
Bo Spring	Director	(BS)	Present
John Jenkins	Provisional Director	(JJ)	Present
Gail Alsobrook	Executive Director	(GA)	Present

Voting Key – (motion by / second by, votes for – votes against)

**I. Call to Order** - The meeting was called to order by the chair at 10 AM.

**II. Bay Park Recreation Area and Master Plan**

The Associates LLC presented the schematic design for the water recreation area/master plan of the Bay Park.

**III. Consent Agenda** - The revised minutes of the October 11 regular meeting and November 8 regular meeting were approved (BP/CM, 6-0).

**IV. Agency Operations**

A. The financial report was presented.

B. Governance

1. The board accepted the resignation of Jeff Anderson, with thanks to him for his service (BP/BS, 6-0).

2. The board voted (BP/AF, 6-0) to fill the two vacant seats with provisional directors, Johnny Jenkins and Michael McKenzie. Pastor Jenkins accepted at the meeting, and GA will contact Mr. McKenzie. At the January 10 regular meeting, the board will identify two potential provisional directors.

## **V. Project Status Report**

- A. The board directed GA to replace the faulty pump at the Dr. Joe Parking Lot.

## **VI. Grant Program Status Report**

### **A. Façade Grants**

1. The revised Façade Grant Application was approved by the board (BS/AF, 6-0).
2. Kaotic Ink's request was tabled again pending confirmation of business remaining within the redevelopment area.
3. The Laundry Basket was encouraged to reach agreement with their current landlord to reuse the existing front sign at the new location.

### **B. Grant Report**

1. FDOT North Port St. Joe Gateway Landscape Project: The Joint Partnership Agreement has been received from FDOT; upon review and execution, the PSJRA will publish the RFP and move forward with the project.
2. The USDA continues to consider allowing the PSJRA to utilize the remaining funds at the Billy Joe Rish Memorial Parking Lot to construct a deck and gazebo (funds permitting) over the storm water retention pond. The gazebo will be utilized to promote community events and local merchants.
3. An LOI has been submitted to the Ford Foundation for sidewalks and lighting at Langston Drive.
4. BP Gulf Coast Tourism Promotional Fund –
  - The update of the Downtown Map is in process through the original designer, Kerigan Marketing. The reprinting process will go out for competitive bidding.
  - The banner program has been designed, with the fabrication process to be put out to competitive bid.
  - The \$125,000 award to the City of Port St. Joe through a grant written by the PSJRA to fund a film documentary on the rescue/relocation of the lighthouse is on hold pending the imminent award of the structures. AF noted a public broadcast channel that produces similar documentaries on "Crossroads."

## **VII. New Business**

### **A. Monthly Reports**

1. The PSJRA will request being added to the BOCC agenda to report on the Agency's activities the first meeting of every month. Bimonthly reports to the City Commission will continue.

B. Office Relocation

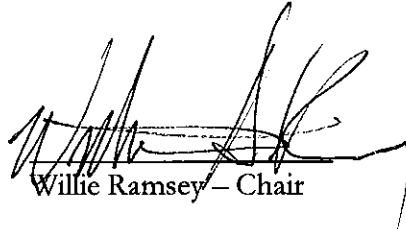
1. The potential office relocation was discussed and tabled until an actual request is issued by the TDC/County.

C. Next Meeting

1. The next meeting will be held on Thursday, January 10 at 10 AM. GA will advertise accordingly

**VIII. Meeting Adjournment** - The meeting was adjourned at 11:33 am (BP/CM, 6-0).

Approved:



Willie Ramsey – Chair



Boyd Pickett – Vice Chair