

**Port St. Joe Redevelopment Agency**  
Board of Directors  
Gulf County Welcome Center Conference Room  
150 Captain Fred's Place

**MEETING MINUTES**

January 17, 2013  
10:00 AM

*The Mission of the Port St. Joe Redevelopment Agency is to serve the community by guiding redevelopment activities to create a vibrant downtown core and revitalized neighborhood, to improve quality of life, and to stimulate economic growth within the Agency's District.*

ATTENDANCE

Willie Ramsey	Chairman	(WR)	Present
Boyd Pickett	Vice Chair	(BP)	Present
Aaron Farnsley	Treasurer	(AF)	Absent (Excused)
Linda Gant	Director	(LG)	Absent
Clarence Monette	Director	(CM)	Present
Marie Todd	Director	(MT)	Present
Bo Spring	Director	(BS)	Present
John Jenkins	Provisional Director	(JJ)	Present
Gail Alsobrook	Executive Director	(GA)	Present

Voting Key – (motion by / second by, votes for – votes against)

**I. Call to Order** - The meeting was called to order by the chair at 10:07 AM.

**II. Citizens to Be Heard**

None.

**III. Consent Agenda** - The minutes of the December 13 regular meeting were approved (BS/CM, 7-0).

**IV. Agency Operations**

A. The financial report was presented without question or modification.

B. Governance

1. The board voted (BP/BS, 7-0) to consider the following for provisional director:

Brian Hill  
Patty Blaylock  
Ron Reid

Leisa Pickett  
Anna Duren

GA will contact each in the order listed to determine the first two who are willing and able to serve. The remainder will be held for future positions.

## V. Project Status Report

The BayPark public workshop was held on January 15, with 30 people in attendance. Three Cape San Blas residents utilized some of the time as a forum to express their displeasure at the award of the lighthouse structures to the city. The sole relevant question was related to parking and was addressed by Commission Buzzett, responding that the city has a shared-parking agreement with the Baptist Church.

Subsequent to the workshop, GA was notified that some commissioners expressed concern over not being included in the process. GA noted a December 12 email to the commissioners, inviting them to the first presentation of the schematic plan and inviting them to request separate meetings as needed. No city commissioners attended the presentation, and no commissioners requested separate meetings, with the exception of Mayor Magidson, who has been present and engaged throughout the process.

Some city commissioners have requested a special meeting to appoint a focus group review the plans. The PSJRA Board of Directors welcomes input from any individuals proposed by the city; however, the consulting group, The Associates LLC, is under contract to present to two public workshops. This is also part of the grant requirement. The PSJRA board noted their extensive oversight of the project and expressed concern over engaging an outside independent group without defined authority in lieu of a public workshop that is open to all. The board will recommend that the city extend invitations to their selected individuals requesting their participation in the next scheduled workshop. Upon the city's request, the PSJRA will provide each with the schematic report prior to the workshop.

The PSJRA Board of Directors will address these issues at the city commission special meeting, scheduled for Tuesday, January 22, at 5 PM. During that meeting, the date of the final public workshop will also be determined.

## VI. Grant Program Status Report

### A. Façade Grants

1. WR passed the chair to BP to review a grant request from Coastal Connection TV. A total of \$404.55 for signage was approved (MT/CM, 6-0). WR abstained from voting due to conflict of interest; Form 5B filed. Subsequent to the vote, the chair was passed back to WR.

B. Grant Report

1. The PSJRA is beginning to seek funding sources for the BayPark project.
2. Billy Joe Rish Park Deck and Gazebo

The gazebo/kiosk will serve the marketing/promotional function to attract passers-by to community events and to the downtown area and as such will require custom design. The PSJRA will publish an RFQ for the project, including the requirements for signed-and-sealed engineering and a one-page concept as part of the submission.

3. The Ford Foundation rejected our grant request. New requests will be filed.
4. BP Gulf Coast Tourism Promotional Fund –
  - The board reviewed the mockup of the downtown brochure; revisions were outlined and will be incorporated.
  - The RFP for the new banner fabrication is being published, with a deadline of February 8. The project will be awarded at the next PSJRA board meeting.
  - The City of Port St. Joe will manage the bid/award portion of the documentary video of the rescue/relocation of the lighthouse. Subsequent to award of the project, the City requests the PSJRA manage the process.

**VII. New Business**

A. PSJRA as a Dependent Special District


1. The City of Port St. Joe has recently requested a change in policy of the PSJRA, and the PSJRA will investigate and confirm the level of independence/dependence it legally has relative to city policy and city management.

B. Next Meeting

1. The next meeting will be held on Thursday, February 21 at 10 AM. GA will advertise accordingly

**VIII. Meeting Adjournment** - The meeting was adjourned at 11:25am (BP/MT, 7-0).

Approved:

  
Willie Ramsey – Chair

  
Boyd Pickett – Vice Chair