

Port St. Joe Redevelopment Agency
Board of Directors
Gulf County Chamber of Commerce Conference Room
406 Marina Drive

MEETING MINUTES

March 26, 2014

The Mission of the Port St. Joe Redevelopment Agency is to serve the community by guiding redevelopment activities to create a vibrant downtown core and revitalized neighborhood, to improve quality of life, to commemorate history and culture, and to stimulate economic growth within the Agency's District.

ATTENDANCE

Boyd Pickett	Chair	(BP)	Present
Bo Spring	Vice Chair	(BS)	Present
Aaron Farnsley	Treasurer	(AF)	Absent
Patti Blaylock	Director	(PB)	Present
Linda Gant	Director	(LG)	Present
Brian Hill	Director	(BH)	Present
Michael McKenzie	Director	(MM)	Present
Clarence Monette	Director	(CM)	Present
Willie Ramsey	Director	(WR)	Present (Arrived 10:35)
Gail Alsobrook	Executive Director	(GA)	Present

Voting Key – (motion by / second by, votes for – votes against)

I. Call to Order - The meeting was called to order by the Chair at 10:03 AM.

II. Citizens to Be Heard

Christy McElroy expressed concerns over the BayPark plan. She was reminded by the Chair that the plan is in the conceptual phase and has not yet been presented to the City for approval. Any such project is subject to approval by the city and also involves significant public input.

Commissioner Patterson asked several questions about the operation of a CRA and was provided answers by the board, the executive director, and Mayor Magidson.

Stephen Wich complimented the board on their performance.

III. Consent Agenda - The minutes of the February regular meeting and March emergency meeting were approved without revision (MM/CM, 8-0).

IV. Agency Operations

- A. The financial report was presented/approved without modification (PB/WR, 8-0).
- B. The audit exercise is complete, and the auditor is working on the final report.

V. Governance

- A. Sunshine Video: BH will watch the video and return to GA. The affidavits signed by the directors confirming they have viewed the video will be presented to the city.
- B. The following Provisional Directors have been selected by the PSJRA Board and are pending approval by the City Commission: Darius Chambers and Kaye Haddock. A third Provisional Director may be selected at a future date. Gina Johnson and Shannon Gant will be approached to determine their level of interest in participating.

VI. Grant Program Status Report

A. Grant Report – Existing Grants

1. USDA/RBEG - MLK Sidewalk Grant: Construction has commenced with PRI as the project manager. The quarterly report is due soon.
2. FDOT – Phase IV Landscaping: The board has allotted a not-to-exceed amount of \$1000 for Leake Landscape to clean up the area and add pine straw to remediate the damage done by the storm. Any potential plant replacement will be determined at a later date.
3. Gulf Coast Tourism Promotion - Lighthouse Relocation Documentary: The PSJRA has requested an extension of the grant deadline. The quarterly report is due soon.
4. SaltAir Market – The grant to the Tapper Foundation was submitted on behalf of the SaltAir Market.
5. USDA-RBEG – Open-Air Discovery Center: The grant is being prepared to submit for the construction of the Open-Air Discovery Center.
6. Florida Boating Improvement Program – Low-Dock Improvements: The grant is being prepared to submit for improvements to the Low Dock area to accommodate boutique cruise ships. Particular attention will be paid to reserving/improving space for fishing by locals.

B. Façade Grant Program

1. Polished has submitted a portion of their documents for reimbursement.
2. 408 Reid Avenue – The board voted (PB/MM, 8-0) to reimburse Mike Smith \$5000 for window replacement and improvement of signage area at the rear of his building.
3. 411 Reid Avenue – The board voted (BS/PB, 8-0) to accept the application to replace damaged windows and add a new window at the south side of the building (abutting the City Commons). Maximum award: \$5000.
4. The Gifted Gourmet – The board voted (LG/MM, 7-0, with PB abstaining) to accept the application for building signage. Maximum award: \$661.50.

5. Port Cottages – The board voted (CM/BS, 7-0 BH away from seat) to accept the application for building signage. Maximum award: \$2790.

VII. Project Status Report

- A. Open-Air Discovery Center: The board (BS/MM, 8-0) voted to enter into a contract with Littlejohn Engineering to design, conduct public workshops, and provide construction documents for the Open-Air Discovery Center.
- B. The board (PB/LG, 8-0) voted to extend Monumental Fabrication’s deadline to install the shade cover at the Dr. Joe Parking Lot until April 9.

VIII. New Business

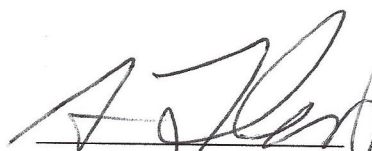
- A. Langston Drive Lights: The board voted (PB/LG, 8-0) to increase the amount of funding required for the installation of lights at Langston Drive to \$3,148.06.
- B. The board recommends the PSJRA provide the City Commission with updates on Façade Grant awards in the agenda packets.
- C. The next agenda will include the “gateway banners” at SR 71 and Reid Avenue and First Street and Reid Avenue.
- D. The board, at Mayor Magidson’s recommendation, voted (WR/LG, 8-0) to instruct GA to coordinate with the Chamber of Commerce and the TDC on upgrades to the outdoor stage at George Core Park. If possible, work should be completed prior to the Scallop Festival.
- E. The next meeting will be held on Thursday, April 17, 2014, at 10 AM at 406 Marina Drive.

IX. Meeting Adjournment

The meeting was adjourned at 11:30 AM (BS/LG, 8-0).

Approved:


Boyd Pickett – Chair


Aaron Farnsley - Treasurer