

Port St. Joe Redevelopment Agency
Board of Directors
Gulf County Welcome Center Conference Room
150 Captain Fred's Place

MEETING MINUTES
April 8, 2010 – 5:15 PM

ATTENDANCE

Troy White – Chairman	(TW)	Present
Patrick Jones – Vice-Chairman	(PJ)	Absent
Gena Johnson - Treasurer	(GJ)	Absent
Annie Sue Fields - Director	(AF)	Absent
Willie Ramsey – Director	(WR)	Absent
Marie Todd – Director	(MT)	Absent
Jessica Patterson – Director	(JP)	Present
Lezle Jacobs – Provisional	(LJ)	Absent
Matt Fleck- Executive Director	(MF)	Present
Lorinda Gingell – Admin Assist	(LG)	Present

Voting Key – (motion by / second by, votes for – votes against)

I. Call to Order

- A. A. The meeting was called to order by TW at 5:30 pm, however a quorum could not be established so all voting related items will be re-addressed at the next regular meeting

II. Consent Agenda

- A. To be addressed at the next meeting.

III. Citizens to be Heard - none

IV. Agency Operations

- A. MF reported that a \$500 donation was intended for the Kids Win Fishing Tournament which matches the PSJRA contribution last year. This growing event attracts hundreds of families to town.
- B. The City request to provide funding for enhancements to the MLK connector road will be discussed at the next meeting.
- C. Next month's regular meeting date conflicts with the Plein-Air event located at the Welcome Center. Therefore the meeting will need to be rescheduled to 5/6 or 5/20 or an alternative location selected.

V. Grant Programs

- A. Façade Grant Program – The revised draft public notice regarding the terms of the applications process is attached and will be reviewed at the next meeting.

VI. Projects

- A. North PSJ Annexation
 - 1. The Trust Fund Ordinance, was adopted on 3/16/10, therefore, barring any challenge, the expansion of the PSJRA is complete.
 - 2. Any funding of projects in the expansion area with funds collected in the existing CRA area above an annual \$20,000 aggregate limit will require prior approval of the City Commission.
 - 3. A request has been made to the Property Appraiser to establish the base year values for the expansion area.
 - 4. The CEC has requested that the PSJRA attend a Public Meeting on 4/11/10 at the New Bethel Church.
- B. Civic Signage
 - 1. The first draft of revisions to the City Signage Code was presented to the City Commission on 4/6/10.
 - 2. The goal is to have a final draft to the Commission by the first week of May.
- C. City Commons
 - 1. The board reviewed the final formatting for the Millworker Monument sign. Minor format comments will be addressed and the sign released for production.
 - 2. The Gazebo has been re-designed to scale the size back, the engineering can now be completed and material quotes requested.

D. US-98 Streetscape Improvements

1. The Contractor has been given a (12) day time extension for weather and FDOT coordination issues. Therefore the contract completion has been extended into mid May.
2. Progress Energy is back on the critical path to completion as they work on the removal of the power lines at First St – this may delay the project completion by a few more days.

E. Bayfront Parks

1. The FDEP has slowed the permitting efforts of the sandhill pond roadwork – but it may still be possible to complete the road before the Scallop Festival

F. Billy Joe Rish Parking Lot

1. Preble-Rish is working on the preliminary engineering report required to submit the USDA grant application.

VII. Community Programs – No Update

VIII. Meeting Adjournment

- A. The meeting was adjourned at approximately 6:45 pm

Approved:

Troy White – Chairman

Jessica Patterson –Director