

Port St. Joe Redevelopment Agency
Board of Directors
Gulf County Welcome Center Conference Room
150 Captain Fred's Place

MEETING MINUTES

Dec 9, 2010 – 10:00 AM

ATTENDANCE

Patrick Jones – Chairman	(PJ)	Present
Willie Ramsey – Vice-Chairman	(WR)	Present
Bill Reid – Secretary	(BR)	Present
Marie Todd – Director	(MT)	Absent
Jessica Patterson - Director	(JP)	Absent
Boyd Pickett - Director	(BP)	Present
Phil Early – Director	(PE)	Absent
Matt Fleck- Executive Director	(MF)	Present

Voting Key – (motion by / second by, votes for – votes against)

- I. **Call to Order** - The meeting was called to order by PJ at 10:00 AM (on-time)
- II. **Consent Agenda** - The minutes from the 11/18/10 meeting were reviewed and approved (BP/WR,4-0)
- III. **Citizens to be Heard** – Tom Graney spoke on behalf of the Gulf County EDC – also see below
- IV. **Agency Operations**

- A. EDC representative Tom Graney addressed the Board and explained that the current EDC by-laws are preventing them from offering a voting Board member seat to the PSJRA as requested. The PSJRA Board explained the financial obligations of Florida Statute for CRA's that require financial oversight by the Agency to insure that CRA trust funds are expended within the CRA area and spent in support of the Adopted Redevelopment Plan. Graney indicated that he would attempt to modify the EDC by-laws

at the next Board meeting to resolve the issue to allow for another Board member appointment to a special taxing district such as the PSJRA. He also stated that he may go back to the City and County managers for more input from them.

- B. Graney made another offer of office space to the PSJRA within the EDC's leased facility at the PSJ Marina. The offer was described as \$500/mo inclusive of all utilities and a receptionist. He indicated that they could also consider the rent as an in-kind donation to the EDC.
- C. MF informed the Board that there was a savings of \$8100 on the construction admin portion of Genesis Engineering contract for the US-98 Streetscape Project. Savings was realized by less inspection services than anticipated since MF was closely involved.
- D. MF indicated that the City annual audit was ongoing. The PSJRA annual financial recap from Roberson Associates is being updated and will be available by the next meeting.

V. Façade Grant Program – no update

VI. Projects

- A. North PSJ Annexation - no update
- B. Civic Signage
 - 1. MF indicated that the design and budget for City Entrance signage has been offered to the City Manager for their use. A formal presentation to the City Commission is scheduled for 12/21/10
 - 2. MF updated the Board on the Chamber of Commerce vote of approval to take over the remaining TODS signage as well as the pedestrian oriented business signage program. MF to continue working on these signage concepts with the Chamber.
 - 3. MF explained that there is a need to resolve the issues with Event Signage in the new sign ordinance. MF to continue efforts to provide coordination between the Chamber and the City with regards to event signage. PJ requested that the efforts to update the signage code be limited to the Event Signage issue only.

C. PSJ City Commons

1. MF made the formal request to the Prison Warden for assistance with the labor for the Gazebo Construction, target start date in January.

D. US-98 Streetscape Improvement

1. MF is still following several small issues with FDOT on the resurfacing project: traffic signal change at SR-71; deteriorated traffic sign replacement; and revised speed limit to 35 mph on the North end.
2. Phase-2 Landscaping is underway but may not complete by year end as planned due to delays in obtaining the FDOT irrigation permit.

E. Waterfront Parks – no update

F. Billy Joe Rish Parking Lot

1. FDOT has notified us that the grant for \$18,345 may NOT be awarded for the parking lot landscaping since the location is not within the State ROW. MF stated that the project location was clearly identified in the Grant request but appears it was overlooked. MF has requested extra consideration from the FDOT Secretary but it is unknown if this award could be at his discretion.
2. The USDA Grant application is still underway. The City adopted the needed resolution and the City Manager has agreed to execute another letter requested by USDA regarding coordination with the City Comp Plan.
3. USDA has given us a preliminary score of 75 on our draft application. A minimum score of 85 is needed to qualify and we still have the opportunity to get up to 50 discretionary points based on proving the employment benefits of the project. Board members were asked to assist in obtaining more letters of support from Downtown business Owners in this effort.

VII. Community Programs

- A. The Board approved a request from the Forgotten Coast Cultural Coalition (FCCC) for support of the annual Plein-Air Event in the amount of \$1000 to assist with signage in the wet room event planned for Reid Ave. (BR/WR,3-0, BP abstained)

VIII. Meeting Adjournment

A. The meeting was adjourned at approximately 11:35 AM (BP/WR,4-0)

Approved:

Patrick Jones- Chairman

Willie Ramsey – Vice-Chair