

Port St. Joe Redevelopment Agency
Board of Directors
Gulf County Welcome Center Conference Room
150 Captain Fred's Place

MEETING MINUTES

Jun 24, 2011 – 8:00 AM

ATTENDANCE

Patrick Jones – Chairman	(PJ)	Present
Willie Ramsey – Vice-Chairman	(WR)	Present
Bill Reid – Secretary	(BR)	Present
Marie Todd – Director	(MT)	Present
Jessica Patterson - Director	(JP)	Present
Boyd Pickett - Director	(BP)	Present
Phil Early – Director	(PE)	Absent
Matt Fleck- Executive Director	(MF)	Present

Voting Key – (motion by / second by, votes for – votes against)

- I. **Call to Order** - The meeting was called to order by PJ at 8:05 AM
- II. **Consent Agenda** – N/A
- III. **Citizens to be Heard** – N/A
- IV. **Agency Operations**

A. Executive Director search

- 1. The Board reviewed the interviews held with the top (3) candidates for the Exec Director position:
 - 1. Gail alsobrook
 - 2. David Jackson
 - 3. Jennifer Wolgamott

2. The Board agreed to make the following employment offer to Gail Alsobrook (BP/BR,5-0):
 1. Contract employment based on the terms as advertised
 2. \$50 /hr and an average of 20 hrs/wk
 3. Potential for additional incentive payments based on grants applied for and awarded
 4. Start date of 7/1/11
3. The Board agreed to make the same offer to David Jackson in the event that Alsobrook declines
4. PJ suggested that David Jackson's information also be forwarded to the Chamber of Commerce / EDC for consideration in their search for an Exec Director.
5. MF reviewed the request made by the City Commission that the PSJRA state their position on the Rescue Mission facility recently opened on Reid Ave. The Board agreed to draft a letter to the City Commission that includes the following points: (BR/BP,5-0)
 1. A suggestion that the city conduct an independent study to better define the need for this type facility in PSJ
 2. That locating this type facility downtown is in conflict with the goals of the Redevelopment Plan and has potential for serious negative impact to local commerce
 3. The PSJRA objects to the location of this type facility anywhere in the downtown retail district or along the tourist corridors

V. Grant Programs – N/A

VI. Projects

A. US-98 Streetscape Improvements

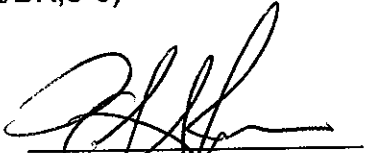
1. MF reported that the meeting held with the City Manager and the Phase-2 landscape Contractor did not go well as the Contractor was extremely emotional and irrational. The plan is to send a formal notice to the Contractor of the City and PSJRA position regarding the removal of the maintenance scope of work and the liquidated damages. The Board agreed to take a firm position on these issues and impose the maximum \$20,000 in deductive changes (BR/JP,5-0)
2. The Board reviewed the bids on US-98 Landscaping Phase-3 that were received on June 23, 2011. The Board agreed to make a recommendation to the City Commission to award to the low bidder

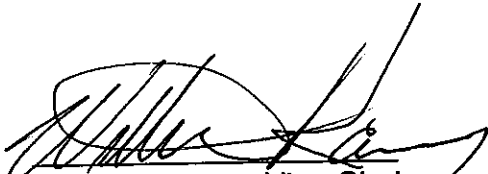
Coastal Landscape & Design. Since the FDOT grant amount of \$18,345 is less than the low bid of \$20,998, the intent is to either request additional grant funding from the FDOT or reduce the scope to within the budget.(BP/BR,6-0)

VII. Community Programs – no update

VIII. Meeting Adjournment - The meeting was adjourned at approximately 10:15 AM (WR/BR,5-0)

Approved:


Patrick Jones- Chairman


Willie Ramsey – Vice-Chair