

**Port St. Joe Redevelopment Agency**  
Board of Directors  
Gulf County Welcome Center Conference Room  
150 Captain Fred's Place

**MEETING MINUTES, *revised***  
October 11, 2012 10:00 AM

*The Mission of the Port St. Joe Redevelopment Agency is to serve the community by guiding redevelopment activities to create a vibrant downtown core and revitalized neighborhood, to improve quality of life, and to stimulate economic growth within the Agency's District.*

ATTENDANCE

Willie Ramsey	Chairman	(WR)	Present
Boyd Pickett	Vice Chair	(BP)	Absent
Bill Reid	Secretary	(BR)	Present
Aaron Farnsley	Treasurer	(AF)	Present
Jeff Anderson	Director	(JA)	Absent
Linda Gant	Director	(LG)	Present
Clarence Monette	Director	(CM)	Present
Marie Todd	Director	(MT)	Present
Bo Spring	Director	(BS)	Present
Gail Alsobrook	Executive Director	(GA)	Present
Eric Davidson	Lighthouse Park Consultant		Present

Voting Key – (motion by / second by, votes for – votes against)

**I. Call to Order** - The meeting was called to order by WR at 10:03 AM.

**II. Consent Agenda** - The minutes of the September 13 regular meeting were approved without revision (AF/CM 7-0).

**III. Citizens to be Heard**

None.

**IV. Agency Operations**

- A. The financial report was presented without modification.
- B. The FY 2013 budget was revised to reflect adopted millage rates and approved (BR/BS, 7-0).
- C. Governance
  - 1. The board voted to renew the executive director's contract for one year, retroactive to October 1, 2012, and expiring October 1, 2013 (BR/MT, 7-0). The terms remain unchanged from the previous contract.

## V. Project Status Report

### A. Billy Joe Rish Parking Lot

The dedication ceremony will be held at 10:30 am on Monday, November 12, 2012.

### B. Lighthouse Park Master Planning Grant

The Agreement between the PSJRA and Preble-Rish to provide coordination services and documents as needed to the consultants, The Associates LLC, was approved (CM/BR, 7-0).

### C. Lighthouse Relocation Status

The board reviewed potential locations for the lighthouse complex within the George Core Park area.

### D. Landscape Bids – Reid Avenue, Williams Avenue, and Dr. Joe Parking Lot

Two bids were received, and the one-year maintenance contract was awarded to the low bidder, Coastal Design and Landscape, Inc (BR/LG, 7-0).

## VI. Grant Program Status Report

### A. Façade Grants

1. GA will present a revised façade grant application for review and approval at the November meeting. Items to be addressed include threshold amounts for competing bids for services, number of awards allowable for each business, and any additional items to keep the process accountable.
2. The chair was passed to BR while the Ramsey's printing application was discussed. Ramsey's printing was awarded \$1932.50 for new paint and overall cleaning of the façade (CM/AF 6-0, WR abstained).
3. The chair was passed back to WR; the Laundry Basket and No Name Café applications were discussed. BR was excluded from the conversation and did not answer questions to ensure there was no perception of a conflict of interest. The board requests additional information, specifically a rendering of the complete design of the finished facade, prior to consideration for funding and voted to table the application (BS/MT 6-0, BR abstained). BR expressed concern over the process, citing delays by the executive director in forwarding to the board for approval, and he was encouraged to file a formal complaint as needed.

### B. Grant Report

1. Lighthouse Park Water Recreation- The work plan has been accepted and the contract prepared for The Associates, LLC.
2. Lands to Parks – The grant has not been submitted but is fully prepared.
3. Gulf Coast Tourism and Seafood Promotion – Application submitted to fund the new banner program and revision/reprinting of Historic Downtown Map.

4. Gulf Coast Tourism and Seafood Promotion – Application submitted to fund the relocation of the lighthouse as well as a documentary of the rescue/relocation process.
5. CPI Grant – The board approved GA to submit a construction grant for the construction of the foundations for the lighthouse relocation.
6. Florida Communities Trust – A request is being submitted to FCT to locate two new structures at the edge of the FCT property, effectively creating a “cultural village” concept that includes the Maddox House.
7. Langston Drive – BS has offered to assist in acquiring pricing to purchase the light fixtures as well as required electrical equipment to create an accurate budget for Langston Drive grant requests.

**VII. New Business**

A. FRA Conference

GA will attend the annual FRA conference, October 24-26.

B. Next Meeting

1. The next meeting will be held on Thursday, November 8, at 10 AM. GA will advertise accordingly

**VIII. Meeting Adjournment** - The meeting was adjourned at 11:30 am (MT/LG, 7-0)

Approved:

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Willie Ramsey – Chair

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Boyd Pickett – Vice-Chair