

Port St. Joe Redevelopment Agency
Board of Directors
Gulf County Welcome Center Conference Room
150 Captain Fred's Place

MEETING MINUTES
Feb 11, 2010 – 5:15 PM

ATTENDANCE

Troy White – Chairman	(TW)	Present
Patrick Jones – Vice-Chairman	(PJ)	Absent
Gena Johnson - Treasurer	(GJ)	Present
Annie Sue Fields - Director	(AF)	Present
Tommy Lake - Director	(TL)	Absent
Willie Ramsey – Director	(WR)	Present
Marie Todd – Director	(MT)	Present
Jessica Patterson – Provisional	(JP)	Absent
Lezle Jacobs – Provisional	(LJ)	Absent
Matt Fleck- Executive Director	(MF)	Present
Lorinda Gingell – Admin Assist	(LG)	Present

Voting Key – (motion by / second by, votes for – votes against)

I. Call to Order

A. The meeting was called to order by TW at 5:20 pm.

II. Consent Agenda

A. The minutes from the 1/14/10 were approved (WR/MT,5-0)

III. Citizens to be Heard - none

IV. Agency Operations

- A. The Board agreed to contribute \$2500 to the EDC for 2010 (WR/MT,5-0)
- B. The Board reviewed the published efforts by GALA to start a “Window Gallery Tour” in downtown empty shop windows.
- C. The Board agreed to reserve a table at the Chamber of Commerce annual dinner meeting (WR/GJ,5-0)

V. Grant Programs

- A. Façade Grant Program – The Board discussed the potential to start taking applications again for future grants in order to encourage more renovations to start. MF to draft a public notice regarding the terms of the applications process for the Board to review.

VI. Projects

- A. North PSJ Annexation
 - 1. The City Resolution regarding the Redevelopment Plan Amendment will be first read on 2/16/10 and adopted 3/2/10.
 - 2. A formal Public Hearing to comply with the statutory requirements will be held on 2/16/10.
 - 3. The final step in the process will be the Trust Fund Ordinance, targeted for adoption on 3/16/10. MF will need to discuss the terms of funding projects in the expansion area with each Commissioner prior to the final document.
- B. Civic Signage
 - 1. The City has scheduled a public signage workshop for 3/2/10. We will encourage business owners to attend for their input.
 - 2. MF presented more concepts for the Tourist Oriented Directional Signage (TODS) program that is allowed by FDOT within the state ROW. The Board was satisfied that this could be presented to the business owners at the signage workshop.
 - 3. MF presented more details of the proposed Observation Tower concept for attracting visitors to the new public parking on US-98 and encouraging pedestrian circulation to local businesses. The Board was satisfied with the progress.
- C. City Commons
 - 1. MF reported that Paradise Drafting is working on new drawings for the gazebo to get the size and scale corrected. The next will be to re-engineer the structure.

D. US-98 Streetscape Improvements

1. Overall progress has been slower than expected, But GAC remains committed to completion by the contract deadline at the end of April.
2. Paver installation should begin next week.
3. Progress Energy has made good progress and we should start seeing the overhead wires come down in the next week.
4. Genesis is still working on the design for the expanded landscape scope – this has required more coordination with FDOT to allow some trees near the overhead power lines.

E. Bayfront Parks

1. The City Council voted to approve the land swap with the St Joe Company that would deed the 3 ac parcel on Baltzell to the City in exchange for releasing SJC from its commitment to provide 2.3 acres in the Town Center project for a City Hall.
2. The City and County are working together to complete the basic pavement of the connector road from the TDC to Marina Cove with excess road bond funds.
3. The Pedestrian Pathway paving has been temporarily put on hold in favor of the connector road above. But we did get the tree spacing corrected to allow for the future paving.

F. Billy Joe Rish Parking Lot

1. The Closing on the Rish Parcel purchase occurred on 1/21/10.
2. MF presented the final geometry plan for the parking lot.
3. MF reported on a good meeting with USDA regarding applying for a grant for the parking lot construction.
4. The Board agreed to hire Preble-Rish for the engineering of the parking lot and the reports needed to apply for a USDA grant. Competitive proposals were received from PRI and Genesis. (WR/MT,4-0) GJ abstained

VII. Community Programs – No Update

VIII. Meeting Adjournment

- A. The meeting was adjourned at approximately 6:30 pm (MT/AF,5-0)

Approved:

Troy White –Chairman

Gena Johnson – Treasurer