

Port St. Joe Redevelopment Agency
Board of Directors
Gulf County Welcome Center Conference Room
150 Captain Fred's Place

MEETING MINUTES
Mar 11, 2010 – 5:15 PM

ATTENDANCE

Troy White – Chairman	(TW)	Absent
Patrick Jones – Vice-Chairman	(PJ)	Present
Gena Johnson - Treasurer	(GJ)	Present
Annie Sue Fields - Director	(AF)	Present
Tommy Lake – Director	(TL)	Absent (Resigned 3/9/10)
Willie Ramsey – Director	(WR)	Present
Marie Todd – Director	(MT)	Present
Jessica Patterson – Director	(JP)	Present
Lezle Jacobs – Provisional	(LJ)	Absent
Matt Fleck- Executive Director	(MF)	Present
Lorinda Gingell – Admin Assist	(LG)	Present

Voting Key – (motion by / second by, votes for – votes against)

I. Call to Order

A. The meeting was called to order by GJ at 5:15 pm.

II. Consent Agenda

A. The minutes from the 2/11/10 were approved (MT/WR,4-0)

III. Citizens to be Heard - none

IV. Agency Operations

- A. Tommy Lake has relocated out of the area and has resigned from the Board on 3/9/10. The Board agreed to appoint Jessica Patterson as his replacement effective today. (WR/PJ,4-0)
- B. The Board agreed to provide \$2200 funding for the electrical materials needed for the City Public Works to extend the electrical service to the stage area on the new Sandhills Pond Project. (WR/PJ,4-0)
- C. The Board agreed to consider the City request to provide limited funding for sidewalks and sod on the new MLK – Williams Ave road project after the CRA annexation is completed.

V. Grant Programs

- A. Façade Grant Program – The Board discussed the potential to start taking applications for 2011 grants. MF presented a draft public notice regarding the terms of the applications process for the Board to review. MF to update the draft based on Board comments and review again at the next meeting.

VI. Projects

- A. North PSJ Annexation
 - 1. The City Resolution regarding the Redevelopment Plan Amendment was adopted 3/2/10.
 - 2. The final step in the process – the Trust Fund Ordinance, was first read on 3/2/10 and is scheduled for adoption on 3/16/10.
 - 3. The Trust Fund Ordinance as drafted will allow the funding of projects in the expansion area with funds collected in the existing CRA area with City Commission prior-approval.
 - 4. The CEC has requested that the PSJRA attend a Public Meeting on 4/11/10 at the New Bethel Church.
- B. Civic Signage
 - 1. The City signage workshop occurred on 3/2/10. The City Commission and the business owners present at the workshop were all in favor of the proposed concepts for the Tourist Oriented Directional Signage (TODS) program and the Observation Tower concept for attracting visitors to the new public parking on US-98 and encouraging pedestrian circulation to local businesses.
 - 2. The Commission requested that the PSJRA, the Chamber, and Code Enforcement initiate a Committee to make recommended changes to the current sign ordinance by May 2010. The Committee also includes 8-10 business owners that volunteered to be involved.

3. The Sign Ordinance committee first met on 3/10/10 with good discussion and division of tasks for another meeting next week.

C. City Commons

1. The board reviewed the proposed photos and text for the Millworker Monument sign. LG to update the layouts based on Board comments and forward to the signage vendor for final formatting.

D. US-98 Streetscape Improvements

1. Overall progress has improved recently and GAC remains committed to completion by the contract deadline at the end of April. There will likely be some time added to the contract due to unseasonable rain.
2. Lots of positive comments recently from the community on the new pavers and the relocation of overhead wires to underground.

E. Bayfront Parks

1. The City Council recently approved the road routing plan presented by Preble-Rish to connect 4th Street to Marina Cove via T-intersection in the Marina cove parking lot. MF reported that his efforts to encourage the Commission to connect the new road to the existing traffic circle instead were again rejected.
2. The City, County, and GAC are working together to complete the basic pavement of the connector road with excess road bond funds.

F. Billy Joe Rish Parking Lot

1. The City Public Works dept is helping out by removing the undergrowth, old fencing and signage on the site.
2. The new driveways for the proposed parking lot have been included into the streetscape project.

VII. Community Programs – No Update

VIII. Meeting Adjournment

- A. The meeting was adjourned at approximately 6:25 pm (WR/PJ,5-0)

Approved:

Patrick Jones – Vice-Chairman

Gena Johnson – Treasurer